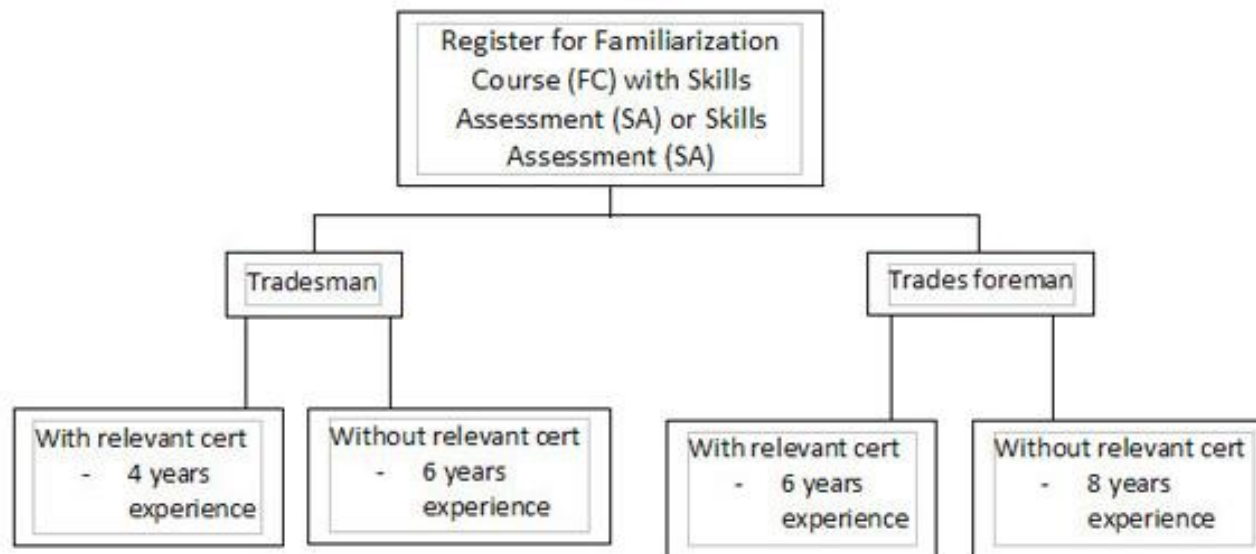


## REGISTRATION CRITERIA

A company may register their workers for a Familiarization Course with Skills Assessment (or Skills Assessment only) at Sigma Builders ATTC online with BCA to confirm that their workers are eligible for the course at <https://www.bca.gov.sg/CoreTrade/Reg/Main/Main.aspx>. Furthermore, there are some guidelines for employers to follow before they register the worker for the course.



Register for Familiarization Course with Skills Assessment (FC+SA)

**Enrol Online -**  
<http://www.bca.gov.sg/CoreTrade/Reg/Main/Main.aspx>

**Submit Workforce Training Upgrading (WTU) Application -**  
<https://www.bca.gov.sg/wtus/>

**Submit relevant documents to Sigma Builders Approved Test & Training Center**

- Coretrade Acknowledgement Notice
- Course Application form
- Passport Copy
- Copy of NRIC/ Work Permit/ S Pass
- Employment record printed via MOM website
- Payment made to Sigma Builders Pte Ltd

Register for Skills Evaluation Certificate Knowledge (SEC(K))

**Course Application Form - Skills  
Evaluation Certificate Knowledge**

**Submit relevant document to Sigma  
Builders Approved Test & Training Center**

- Passport Copy
- Copy of NRIC/ Work Permit/ S Pass
- Payment made to Sigma Builders Pte Ltd